

# DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT

P. O. BOX 164, OREGON HOUSE, CA 95962

## Minutes of Regular Meeting

Tuesday August 26, 2025

### Call to Order

Chair Holman called the meeting to order at 631pm

### Quorum

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows:

Director Bart Young, Director Charles Sharp, Chair Greg Holman, Vice Chair Justin DeVorss, Clerk Peter Pillsbury also serving as Director.

Also present was Chief Mike Butler. Bookkeeper Lani Pessoa was absent

There were 6 members of the public present including 4 firefighters.

Glendal was present representing the Auxiliary.

### Public Participation

**Rani Isaac:** Commented on wildfire mitigation, involvement with Chico FEMA center, Firesafe Council. Suggested that Rices Crossing Road is very dangerous. Concerned about Theatron events safety. Talked about swimming hole near theater being overgrown. Mentioned letter about evacuation situation around Rices Crossing Road.

**Wesley Adams:** Commended Mike Butler and Fire Department. Commended Director Sharp for helping set up firewise community.

**Don Forguson:** Asked Director Sharp about resigning and previous letter from Fire Department members.

### Approval of Minutes

A motion was made by Director DeVorss and seconded by Director Young to approve the minutes for the July 22, 2025, regular meeting. The roll call vote was:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (y)

Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

**Correspondence:** *The Board may direct any item of informational correspondence to a committee head for appropriate action.*

(48-2025) email, Margaret Fowler: Request to be added to agenda

(49-2025) mail, Yuba County Planning Dept: Notice of Intent to Approve Use Permit APN 048-070-015

(50-2025) email, Civic IQ, Inc: PRA Request for Purchase Records

(51-2025) email, Yuba County Resource Conservation District: Request for Letter of Support

(52-2025) mail, Yuba County Auditor-Controller: 2025-2025 Proposed Budgets

### Fire Chief Report

#### A) Incident Report

42 calls this month 5 fires. One vehicle, one building, 21 medical aids, 2 MVAs.

It was noted that our Fire Department's Captain Roy Young manned one of our water tenders from about 3pm to about 7am working the recent Ponderosa fire. Thank you Captain Young.

## Finance Report

### A) Concerning the Financial Report for the month

Bookkeeper absent so no report this month

### B) Budget Adjustments

none

### C) Approve Warrant(s):

17124141	\$4005.32	7/24/2025	Meas K	Card Service Center	Medical Supplies, Equipment
17124142	\$227.23	7/24/2025	Meas K	Life-Assist, Inc	Medical Supplies

A motion was made by Director Pillsbury and seconded by Chair DeVorss to approve the Warrants as presented above. The roll call vote was:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (y)

Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

## Director Task Status Reports

### Assessment fees (Holman)

about 1800 parcel numbers submitted. County has sent back corrections: 40 need to be removed (by today). We will need to bill these 40 ourselves if we want to collect.

### Grants (Sharp, Holman)

nothing new

### Budget (DeVorss, Pillsbury)

nothing to add

### Information Technology (Pillsbury)

nothing to add

### Fire Safe Council (DeVorss)

no meeting happened. Perhaps Suspended for summer?

### JPA (Holman)

nothing to add

## Auxiliary Report: Report on current and ongoing information

Discussed phone and possibly replacing. Sales reported of about \$3500 for the month.

Discussed getting a Square device set up to make taking credit cards possible.

Getting a new computer and Rissa Neel is getting more quickbooks training.

Auxiliary needs more solid volunteers.

Director Pillsbury thanked the Auxiliary for their \$100,000 contribution towards new equipment purchase.

**- Update on sink hole (continued from last month)**

Waiting to schedule with contractor.

*continue next month*

**- Surplus Gear Sales (continued from last month)**

Still organizing stuff to sell. Need list from FD. Planning online ads.

*continue next month*

**Old Business**

**A) Review Budget Updates and Approve Budget**

Latest Preliminary Budget was presented and discussed.

A motion was made by Vice Chair DeVorss and seconded by Director Pillsbury to approve the 2025-2026 Budget as presented. The roll call vote was:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (y)

Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

**B) Discuss SOP updates. Option to Approve**

*continue next month*

**New Business**

**A) Discuss key person insurance policy**

Drop this for now

**B) Adopt Resolution -- Establish Appropriate Limit for Fiscal Year 2025-2026 (2025-05)  
motion**

The roll call vote was:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (y)

Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Resolution 2025-05 is adopted.

**C) Discuss retaining new Web Hosting Service. Option to approve.**

Determined that small potential expense does not require vote. Chair instructed move forward.

**D) Discuss changing telephone system. Option to approve.**

Determined that small potential expense does not require vote. Chair instructed move forward.

**Board & Staff Discussion, Questions, Comments**

**Director Sharp** commented that he has no power to commit fire district to do anything that it doesn't want to.

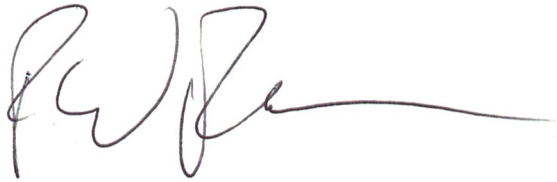
**Chief Butler** received notice from Cascade on ready for order on chassis for new truck. \$89k just for chassis. 6451 getting skid mount installed.

**Adjournment**

Chair Holman adjourned the meeting at 734pm

Respectfully Submitted by Peter Pillsbury, Clerk of the Board

Witnessed as Adopted:

A handwritten signature in dark ink, appearing to be 'P. Pillsbury', with a long horizontal flourish extending to the right.

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Peter Pillsbury, Clerk of the Board